

**MINUTES OF THE MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON  
MONDAY 11 NOVEMBER 2019, COMMENCING AT 7.30 PM**

**PRESENT**

Councillor P Blanchard – Chairman  
Councillor D Brown  
Councillor P Cox  
Councillor J Kelsey  
Councillor G Norris  
Councillor C Pearson

Parish Clerk – Nicola Everall  
County Councillor Mrs A Parry for part of the meeting  
7 members of the public for all or part of the meeting

**Public Participation**

Following a recent planning application for amendments at the Appleton House development, Mr G Stammers raised concerns particularly in relation to the 2.4 metre fence which has been erected and the volume and height of soil, which has been distributed around the site. Mr Stammers felt that a brick wall would be more appropriate and asked the Parish Council to address these matters with Councillor P Richards and Spitfire Homes, the Developer.

Mr & Mrs Schimdt-Hansen also raised concerns with regards to the volume and height of soil at the site and suggested that consideration should also be made for wildlife and soft mature planting should be included. Mr & Mrs Schimdt-Hansen had been in contact with Spitfire Homes to request that the works be put on hold.

Mr P Morlidge understood that residents of Duffins Piece had purchased the land near the A46/The Green/Duffins Piece to secure its future. The contaminated waste of some 600 tonnes on the land had now been removed.

Mr J Baldwin asked if the Parish Council would consider the installation of ANPR cameras, similar to those which had been installed in Claverdon, where the crime rate had fallen since their installation. Such a project would cost in the region of £20k and the Clerk was asked to contact Bearley Parish Council to seek interest.

**1. Apologies**

Apologies for absence were received from Parish Councillors C Elliott & P Smith and District Councillor P Richards.

**2. Declarations of Interest**

There were no Declarations of Interest.

**3. To approve the Minutes of the meeting held on 14 October 2019**

The Minutes of the Meeting held on 14 October 2019, having been previously circulated, were agreed and signed by the Chairman.

**4. Report from County Councillor Mrs A Parry**

Councillor Mrs A Parry reported that works to Kings Lane for the road safety improvements were commencing this month and hopefully the programme of measures will improve safety for pedestrians and motorists.

A meeting was held on 4th November to review the second round of applications for Community Grants and details of the awards are expected to be announced in December. As Snitterfield Village Hall were awarded a grant back in the summer their application for additional funding has not been put forward for the second round of applications which were heavily oversubscribed.

The Warwickshire Youth Justice Service Strategic Plan was approved and in terms of its review and achievements and Councillor Parry confirmed that the level of reoffending for our children and young people has continued to fall with a decrease of 44.3% against the previous year. In Warwickshire 27.3% of our service users reoffend and the YJS Partnership continues to strive to improve these figures further.

The number of First Time Entrance in the Youth Justice system has declined by 31.2% in 2018/19 compared to the previous year.

Numerically the number of young people from Warwickshire who serve a custodial sentence is numerically very low with just five custodial sentences imposed on four children during 2019/19.

## **5. Matters Arising**

### **a) Hurdlers Lane**

Councillor Mrs P Cox reported that there was still damp and mould in three of the properties in Hurdlers Lane and Councillor Cox was to meet with Mr R Mugglestone of WRHA on 14 November 2019.

### **b) Playing Field Working Group (PFWG)**

Councillor C Pearson reported that the PFWG had met on 28 October 2019 and Mark Donald was present at that meeting. The Cricket Club and Nursery had a design estimate in place which is based on a 20% increase in footprint on the present pavilion.

The PFWG asked for support in principle from the Parish Council regarding the proposal and no objections were raised to the proposal.

The Cricket Club & Sports Club were to meet and the Parish Council needed to obtain VAT advice regarding the charitable structure.

Councillor C Pearson was to contact previous members of Sn@p inviting a representative to join the Group and Barford Playing Field Group was to be invited to a future meeting.

### **c) Website & Media**

Councillor C Pearson suggested that the village should consider setting up an account with 'Next Door' which was a way of communicating local information in a secure way to local internet users and the suggestion was agreed. Rowington had this form of communication in place and there was a 65% take up.

### **d) Defibrillator – Village Hall**

Mr J Baldwin reported that the cost of the defibrillator and cabinet was £1970. A ten year servicing agreement including replacement pads would be £1620, which included insurance for ten years. Mr Baldwin was to publicise its installation and training would be available for anyone interested.

### **e) Emergency Plan**

Councillor Mrs C Pearson reported that due to GDPR, changes needed to be made to the draft Emergency Plan.

### **f) Flooding**

#### Trash Screen

The County Council had granted the Parish Council £2,500 towards the cost of a trash screen at Bell Brook and Mr P Morlidge asked if the Parish Council would match fund the cost, which was expected to be a total of £5,000 and it was agreed unanimously that the Parish Council would meet the total cost.

#### Bell Brook

Councillor C Pearson reported that due to the recent inclement weather there had been two incidents where debris had to be removed from the trash screen in Bell Brook.

Councillor Pearson also suggested that financial provision should be made in the next budget for the purchase of items that could be utilised in the event high levels of water, such as 'flood warning' signs, rakes and gel dry bags which absorb excess water.

### **g) Role of Vice – Chairman**

Nominations were invited from Councillors for the role of Vice-Chairman prior to the meeting, and Councillor Paul Smith had submitted his interest.

There being no objections, it was proposed by Councillor P Blanchard and seconded by Councillor G Norris that Councillor P Smith be elected Vice-Chairman.

## **6. Finance**

### **a) Income & Expenditure**

The Parish Clerk circulated schedules of Income and Expenditure relating to November 2019 and these were agreed by members.

b) Black Rock Account – Snitterfield Village Hall Investment Fund

The Clerk reported that the current figure of the Black Rock investment account was approximately £1472, and it was agreed that the fund should be cashed in, in order that those funds be used to support the refurbishment works at the Village Hall.

**7. Policies & Procedures**

The Clerk circulated the Parish Council’s Freedom of Information and it was agreed that some minor revisions were required. In order to update the policy.

**8. Planning**

The Clerk had previously circulated a schedule relating to all current planning applications, which is appended to these minutes.

**9. RoSPA – Annual Inspection**

The Clerk had circulated the recent reports of the play areas following the RoSPA inspection and Councillor P Smith had been requested to address the matters raised by the Inspector.

**10. Correspondence Report**

Noted.

**11. Speed Watch Group**

The Chairman & Councillor G Norris were to meet with Councillor P Cox with a view to moving the Speed Watch Group forward and both Councillor Blanchard and Councillor G Norris would report on progress at the next meeting.

**12. Village Hall Management Trust of Deed**

Deferred to a future meeting.

**13. Village Hall Management Committee (VHMC)**

Councillor P Blanchard reported that two fund raising events were scheduled for December and one for January 2020.

Works to the disabled toilets were to take place and the cost was expected to be in the region of £33,000.

A leak in the roof had been noted and it was suggested that such repairs may be covered by the Councils insurance.

**14. Observations from Parish Councillors**

Councillor P Cox asked if the Parish Council would make planning applications to LPA for the erection of sheds on allotments and it was agreed that this would not be carried out by the Parish Council.

Councillor G Norris asked the Clerk to report the drains overflowing on Ingon Lane to Severn Trent who had previously addressed such matters.

Councillor Mrs C Pearson raised concern regarding the storm drains on Gospel Oak Lane.

Councillor C Pearson had not managed to ascertain who the owner of the field next to Bell Brook was, in order to address the matter of the willow tree which seems to be the cause of a blockage.

The meeting closed at 8.50pm

Signed..... Designation..... Date.....

Planning Schedule – November 2019

Application Number	Application Details	Comments required by	SPC Comment	SDC Decision & Effective Date
19/00886/FUL	<b>Heath End Farm</b> Change of use of sheds to use class D2	31/05/19	Object	Granted 25/10/19
19/01940/FUL	<b>Littlefrogmore, 3 Frogmore Road</b> Proposed porch to the front and re roofing with a double pitched roof (extending the main house roof) over the garage with a partial rear extension. Change of external materials to render. This is a re-submission of application 19/01319/FUL	13/08/19	Support with Conditions	Granted 17/10/19
19/02272/FUL	<b>Ingon Manor Hotel &amp; Golf Club</b> Extension to greenkeepers' store and workshop and associated earth bank with trees and hedging. Ingon Manor Hotel and Golf Club, Ingon Lane	20/09/19	Support	Granted 23/10/19
19/02393/FUL	<b>Airfield Farm, Snitterfield Road, Bearley</b> Change of use of land from redundant airfield to storage/distribution (Class B8) purposes (retrospective)	17/10/19	No Representation	Withdrawn
19/02591/FUL	<b>9 Park Lane</b> Demolition of existing conservatory & construction of two storey rear extension	16/10/19	Support	Granted 23/10/19
19/02512/FUL	<b>Parkview, Church Road</b> Remove render, laths and battens from timber frame to south elevation to enable inspection of fabric and to carry out repairs as required and replace with roughcast render finish. Remove sections of render to C19 brick range and patch repair. Replace lead coverings to bay windows with new lead. Repair/replace render to dormer gables if necessary	05/11/19	Support	
19/02613/OUT	<b>9 Park Lane</b> Outline application for the erection of 1no. detached dwelling, demolition of existing garage and creation of new parking arrangements for No 9 (all matters reserved except for access)	01/11/19	Support	
19/02668/FUL	<b>Land Adjacent to Telephone Exchange, Bearley Road</b> Erection of three dwelling houses	15/10/19	Support with conditions	
19/02745/VARY	<b>Appleton House, Church Road</b> Variation of conditions 4 and 12 of planning permission 16/02671/FUL dated 25 May 2017 to allow for amendments to site levels and boundary treatments. Original description of development: Erection of 7 dwelling houses, re-alignment of vehicular access off Church Road and associated development	26/11/19		
19/03107/ADV	<b>Stratford Manor Hotel, Warwick Road, Black Hill</b> Sign 01 - Lamp post mount information sign. Sign 02A - directional totem. Sign 02B - directional totem. Sign 03 - entrance totem signage. Sign 04 - building facade mounted signage. Sign 05 - welcome totem. Sign 06 - fabric flags	2/12/19		

Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Decision & Effective Date
19/02428/Tree	<b>Jasmine House, Church Road</b> T1 - ornamental cherry - Fell	23/09/19	Support	Granted 11/10/19
19/02568/Tree	<b>Field View, The Green</b>	8/10/19	Support	No Objection

	T1 - cherry - Reduce in height from approx. 9metres to 6-7metres and spread from 10metres to approx. 6-7metres			22/10/19
19/02744/Tree	<b>Land off East Brookland, The Green</b> Proposed - T1 -T20 - conifers - Fell	22/10/19	Support	No objection 25/10/19
19/02903/Tree	<b>Snitterfield Primary School</b> OPJF - fraxinus excelsior - Remove deadwood OPJG - fraxinus excelsior - Remove deadwood OPJD - acer platanoides - Crown lift to 3 metres	06/11/19	Support	
19/03146/Tree	<b>Bellbrook House, Bell Lane</b> T1 - Oak - Reduce crown by up to 2metres from branch tips and shape	28/11/19		