

**MINUTES OF THE MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON
MONDAY 8 JULY 2019, COMMENCING AT 7.30 PM**

PRESENT

Councillor P Blanchard – Chairman
Councillor P Cox
Councillor C Elliott
Councillor J Kelsey
Councillor G Norris
Councillor C Pearson

Parish Clerk – Nicola Everall
County Councillor Mrs A Parry for part of the meeting
District Councillor P Richards for part of the meeting
22 members of the public for all or part of the meeting

Public Participation

Mr P Elliott, Chairman of the Sports & Social Club reported that Avon Homes had been selected as a developer and the Club signed an exclusivity agreement with them, in December 2018. External & internal layouts for the Sports Club Building with them have been agreed. Avon Homes submitted an LPA Pre-Application Enquiry to the District Council Planners on 8th March 2019 and received a very detailed response on 7th June 2019.

Avon Homes' Planning Consultant said "the LPA's formal response was largely positive and also in accordance with the discussions held during the site meeting, which the club had with the Officer in terms of the planning considerations for the proposed development." There is a long list of reports required by the Planners and Avon Homes are working on these at present. Avon Home, plan to leaflet the village in the next couple of weeks, the purpose being to let the village know about the scheme and ask villagers for comments and if they have any concerns. The proposed scheme has been discussed at length with Sports Club Members.

It was hoped that at the end of August 2019 Avon Homes will apply for Planning Permission, to build a new Sports Club Building and 9 houses on the footprint of the existing Sports Club Building and part of the carpark.

Mrs A Sturman raised concerns regarding the amended planning application for the Methodist Church, particularly in relation to the proposed car parking arrangements and traffic.

Mr K Sturman also highlighted the impact that the proposed development may have on the environment with regards to bats and raised concerns regarding his privacy.

Mr K Chatland enquired as to the grass cutting of Park Lane, and the Chairman explained that the decision to mow the verge in July and October of the current year had not changed.

Mr W Barry of Bell Lane expressed deep concern over the development of Appleton House by Spitfire Homes and did not consider that the developer was operating within the agreed application and had concerns regarding the extent of soil which was continuously being moved around the site.

Mrs J Comer asked if the Parish Council would make consideration for the sowing of wildflower seeds on various verges in the village. The Chairman explained that the verges were not all the responsibility of the Parish Council and a number of verges were managed by the County Council.

Mr G Stammers also expressed his concern over the Appleton House development and did consider that the plans were not in line with that of the original application.

A number of concerns were raised with regards to the proposed Temporary Traffic Orders to close School Lane from 22 July until 30 August 2019 and The Green, from 19 August until 20 September 2019, to allow for major replacement gas works. Whilst these would take place during the school holidays it was expected to cause great disruption to residents and visitors. Councillor Mrs A Parry had asked the Police Authority for support and was unsuccessful. Whilst the Parish Council had no jurisdiction, it was suggested that Bell Lane be governed with a temporary traffic light system to allow vehicles to pass through, whilst ensuring the safety of pedestrians.

Following discussions, it was agreed that the Clerk and Councillor Mrs A Parry would investigate the possibility of a traffic light system.

1. Apologies

An apology for absence was received from Parish Councillor P Smith.

2. Declarations of Interest

There were no Declarations of Interest.

3. Co-Option of a Parish Councillor

Following the decision at meeting held on 10 June 2019, the Chairman welcomed Darren Brown to the Parish Council.

Councillor D Brown signed his Declaration of Office and Disclosure of Interests forms which were received by the Clerk.

4. To approve the Minutes of the meeting held on 10 June 2019

The Minutes of the Meeting held on 10 June 2019, having been previously circulated, were agreed and signed by the Chairman.

5. Report from County Councillor Mrs A Parry

Councillor Mrs A Parry reported that Community Grants closed in June and she received an application from Snitterfield Village Hall – announcements on the awards will be made later this month and advised that this application scored well against the set criteria. Surprisingly there was a shortfall in grant submissions and there will also be a second round of grant applications held in September.

Delegated Members Road Safety Budget

A site meeting with the Road Safety Team was held on 2 July 2019 to review vehicle speed whilst entering Kings Lane and the impact on pedestrians walking to the new Farm Facility and the Monarch's Way. Following discussions with the Officer, a suggested scheme which, Councillor Mrs A Parry would be pleased to implement out of her Road Safety Budget subject to PC approval was as follows:

Kings Lane Snitterfield - Signing/ lining scheme including pedestrian warning signs, Slow markings, edge of carriageway markings, cycle way signing – and the estimate was £8K.

Members agreed to the suggestion and asked for Councillor A Parry to proceed with the scheme.

The next Full Council Meeting is on Thursday 25th July 2019.

6. Report from District Councillor P Richards

Councillor P Richards updated members regarding the issues at Appleton House and explained that the Enforcement Officer was to re-visit the site.

The Strategic Land & Housing Availability Assessment (SHLAA) Consultation had taken place and the hearing was to be heard on 15 July 2019.

A Housing Working Group was to be set up.

Finally, Councillor P Richards explained that the works to the doors and windows at Heath End Farm had been carried out and asked members to view if they felt necessary.

Councillor Mrs C Pearson drew attention to the potential traffic issues which may occur if the proposed development at the Methodist Church was to be granted. Councillor Richards agreed to investigate this.

7. Matters Arising

a) Hurdlers Lane

Councillor Mrs P Cox reported that a full survey of the floors of the affected houses on Hurdlers Lane was to take place.

b) Playing Field Working Group (PFWG)

The Chairman asked for responses to his recent email and would set up a meeting to discuss the future of the Playing Field.

c) Website

The Clerk was liaising with MI Business Services to set up individual email addresses for all members.

d) Pavilion

Following a site visit, it was agreed that the Pavilion was in need of major works to all areas, particularly the toilets. However, it was not deemed viable to spend money on the building until the future of the playing field, play area and Pavilion were agreed.

e) Defibrillator – Telephone Kiosk

Mr J Baldwin had investigated the electricity supply to the telephone kiosk for the installation of a defibrillator, but it had proved too expensive. However, Community Heartbeat were currently testing a unit which may be able to operate at minus 30 degrees and therefore could be a possibility. Additionally, it may be that lighting via a solar panel unit would be a viable option.

f) Emergency Plan

Councillor Mrs C Pearson asked for members to look at the draft Emergency Plan and report their comments to her without delay.

g) Role of Vice-Chairman

Following discussion, and in the absence of Councillor P Smith, it was agreed to defer this matter to the September meeting to allow for all members to vote on whether the Parish Council should elect a Vice-Chairman.

8. Finance

a) Income & Expenditure – July 2019

The Parish Clerk circulated schedules of Income and Expenditure to date and these were agreed by members.

b) Stephen Hales Charity

This matter was deferred to a future meeting.

c) BlackRock & M&G Accounts

It was agreed to update the signatories for these two accounts to include Councillor Mrs C Elliott.

9. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

10. Correspondence Report

WALC Newsletter

11. Speed Watch Group

This matter was deferred to a future meeting.

12. Village Hall Management Committee (VHMC)

Councillor P Blanchard reported that fund raising continued and that a new amplifier had been purchased. Councillor P Blanchard also reported on the recent award which had been given to Mrs Hilary Schmidt – Hansen for her committed works for the community.

13. Observations from Parish Councillors

Councillor Mrs C Elliott asked for if the Parish council would re-visit the decision for the grass cutting of verges and requested that consideration be made for the planting of wildflower seeds.

Councillor Mrs C Elliott also asked for draft agendas to be circulated to members before the formal publication and this was agreed.

Councillor Mrs C Pearson invited members to join her in a site visit on Tuesday 9 July 2019 at 6.45pm to Appleton House to view the current works.

Councillor Mrs C Pearson also asked members to consider storage options for various items which were owned by the Parish Council including road closure signs.

14. Public Questions

Mrs Hilary Schmidt-Hansen reminded members that she was in possession of three road closure signs. Mrs Hilary Schmidt-Hansen also asked if photos could be provided of current works at Appleton House. Mrs Hilary Schmidt-Hansen gave her sincere thanks for the recent Snitt-Life Festival event which took place on 29 June 2019.

Mr A Jones thanked members of the Parish Council for embracing the issues which were ongoing within the village.

Mr A Jones reported that there were missing roof tiles on the bus stop and the Clerk agreed to address this matter.

The Chairman thanked The Domestic Fowl Trust for its financial support of the flower tubs in the village.

Mr J Baldwin reported the overgrown vegetation in Bell Brook from Brookside to the bridge and the Clerk agreed to report his to the Canal & River Trust.

15. Confidential Items

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which was likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

Clearance of Allotments Plots

The Clerk circulated quotes for the clearance of the overgrown allotment plots, and it was agreed unanimously that the work be offered to Mees Wood. The Clerk was to liaise with Mees Wood and Councillor P Smith to provide updates on the progress.

Village Hall Finances & VAT

Due to Councillor P Blanchard being the Parish Council’s Representative on the Village Hall Management Committee, he had requested a dispensation from the Clerk in order to allow him to participate in this item. The Clerk granted Councillor P Blanchard dispensation.

Historically, the Parish Council had included claims for VAT on behalf of the Village Hall within the Parish Councils claims, and the Clerk’s continued advice was that this practice was not allowed and should no longer be operated and had therefore sought legal advice.

Following that legal advice, it was agreed unanimously, (Councillor P Blanchard abstained due his declared interest), that the Parish Council should request the repayment of £583.30 from the Village Hall Management Committee (VHMC). This figure was that which had already been claimed from HMRC from the financial years 2016 through to 2018.

Furthermore, a figure of £5185.88, which had not been claimed from HMRC, but had been paid by the Parish Council on behalf of the VHMC, should also be requested from the VHMC.

The Clerk agreed to contact HMRC, giving a full explanation and repay £583.30 back to HMRC.

The meeting closed at 9.30pm

Signed..... Designation..... Date.....

Planning Schedule – June 2019

Application Number	Application Details	Comments required by	SPC Comment	SDC Decision & Effective Date
18/01883/FUL	Construction of a south western relief road to Stratford-upon-Avon Land Between B439 Evesham Rd/Luddington Rd & A3400 Shipston Rd, Including Land Between Luddington Rd & Stratford Racecourse, Land Between River Avon & River Stour/B4362 Clifford La And Land Between B4362 Clifford La And A3400 Shipston Road	31/10/18	No representation	
18/01892/OUT	Long Marston Airfield, Campden Road, Lower Quinton Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1 (a)-(c), including business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identifies existing structures	31/10/18	No representation	
19/00393/FUL	The Old Vicarage, Church Road New front wall and railing with associated gated entrance	11/04/19	Object	
19/00520/FUL	Snitterfield Methodist Church Proposed two-storey side and rear extension and installation of mezzanine	29/04/19	Object	
19/00520 Amended	Snitterfield Methodist Church Proposed two-storey side and rear extension and installation of mezzanine	24/07/19		
19/00886/FUL	Heath End Farm Change of use of sheds to use class D2	31/05/19	Object	
19/00918/FUL	Land off A46/Ingon Lane Installation of tracks, hardstanding and utility points to support permitted touring caravan/mobile home use, plus livestock fencing (retrospective application)	3/06/19	Objection Withdrawn on 01/07/19	
19/01017/FUL	Mayberry, Church Road Proposed two storey extension and driveway alterations with new vehicle crossing	14/05/19	Object	Granted 28/6/19
Amendment:		03/06/19	Support	
19/01311/FUL	Holly Cottage, 17 The Green Single storey extension to rear	13/06/19	Support	
19/01319/FUL	Littlefrogmore, 3 Frogmore Road Proposed porch to the front and re-roofing with a double pitched roof (extending the main house roof) over the garage. Change of external materials to render	13/06/19	Support	
19/01721/FUL	2 Shelby Lane Replacement of existing conservatory with proposed sunroom extension and wood burning flue	18/07/19		
19/01752/FUL	Wayfield Farm, Wayfield New agricultural building	22/07/19		

Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Decision & Effective Date
19/01777/TREE	Holly Cottage, 17 The Green T2 - silver birch - Fell T3 - unspecified tree - Reduce in height from approx. 7.5metres to 3.75metres and spread from 5.5metres to 5metres T4 - cherry - Fell T5 - plum - Fell T6 - cherry - Reduce in height from approx. 11metres to 7.3metres and spread from 6metres to 4metres	18/07/19		

Appeals:

Application(s) reference: 17/02565/FUL

Planning Inspectorate Reference Number: APP/J3720/W/18/3209676

Appeal by: Messrs. Taylor And Black

Site at: Land Off Jago Green, Snitterfield Lane, Snitterfield,

Proposal: Change of use of land to domestic and erection of 9 dwelling

Appeal Dismissed – 18 June 2019