

**MINUTES OF THE MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON
MONDAY 10 JUNE 2019, COMMENCING AT 7.30 PM**

PRESENT

Councillor P Blanchard – Chairman
Councillor P Cox
Councillor C Elliott
Councillor J Kelsey
Councillor C Pearson
Councillor P Smith

Parish Clerk – Nicola Everall

County Councillor Mrs A Parry for part of the meeting.

There were 10 members of the public present for all or part of the meeting.

Public Participation

Mrs K Wardman of The Old Vicarage explained that following the excavation of ground, with a view to a wall being erected around the perimeter of her property, tree roots had been inadvertently damaged, but following inspection by an Officer of the District Council no long-term damage was caused.

However, it had since been decided that a timber fence with the planting of a Yew hedge would be more appropriate and subsequently, the recent planning application which had been submitted, was to be withdrawn.

Mr K Chatland asked the Clerk to make an amendment to the May 2019 minutes, and the Clerk confirmed that this change had been made.

Ms C Kimberley raised a query relating to the recent planning application at Heath End and the Clerk confirmed that the Parish Council's comments of an objection, had been submitted.

1. Apologies

Apologies for absence were received from Parish Councillor G Norris and District Councillor P Richards.

2. Declarations of Interest

There were no Declaration of Interest.

3. To approve the Minutes of the meeting held on 13 May 2019

The Minutes of the Meeting held on 13 May 2019, having been previously circulated, were agreed and signed by the Chairman.

4. Report from County Councillor Mrs A Parry

Councillor Mrs A Parry reported that the Community Grants applications had closed on Friday 7 June 2019 and she will be meeting with Amanda Wilson-Patterson at the end of the month to look at how the applications scored against the criteria.

Councillor Mrs A Parry had arranged a site meeting with the Road Safety Team on 28 June 2019, to specifically look at measures to reduce vehicle speeding in Kings Lane following the opening of The Farm, and asked for members of the public and the Parish Council to highlight any other highways safety issues that should be raised with the Officer.

Finally, Councillor A Parry, reported that potholes have increasingly become a serious road safety issue, and WCC has been active in repairing potholes throughout the district and it therefore important to continue to report any potholes via the WCC website.

Ms C Kimberley asked Councillor Mrs A Parry for an update regarding Blackhill, which has been on the Road Improvement Scheme.

5. Report from District Councillor P Richards

Councillor P Richards had submitted a report which is appended to these minutes.

6. Matters Arising

a) Hurdlers Lane

Councillor Mrs P Cox reported that matters were being slowly rectified, but flooring had become an issue following the recent rainfall where one of the floors had bowed.

b) Play Areas

Councillor Smith reported that the climbing frame had now been repainted.

c) Playing Field Working Group (PFWG)

Councillor P Cox reported that following a meeting with Mr Simon Purfield, the proposed questionnaire had been put on hold as no funding had been secured.

It was agreed that a clear direction was required to be able to move forward and Councillor P Cox was to draw up a preliminary email discussion between Councillors to progress the matter.

d) Website

Councillor Mrs C Pearson asked for clarity as to the quotation received from MI Business Services for the setup of individual email addresses for members. The Clerk was to liaise with MI Business Services and Councillor Pearson to establish what was included in the initial set up fee and Annual Service Charge.

e) Pavilion

The Chairman agreed to arrange a site visit with members with regards to the ceiling repairs at the Pavilion.

f) Defibrillator

i) Telephone Kiosk – Mr J Baldwin was liaising with Western Power to establish a viable power supply to the kiosk.

ii) Defibrillator – Sports Club

The Clerk had set up a new service agreement with Cardi-Aid which would include servicing of the defibrillator at the Sports Clubs and replacement of pads and batteries as required.

g) Emergency Plan

Councillor Mrs C Pearson reported that a new template for the proposed Emergency Plan from the CSW Emergency Planning Officer was now on Drop Box and suggested that a Working Group be implemented to pursue this. It was agreed that Councillors C Elliott, P Blanchard, J Kelsey and C Pearson arrange a meeting.

h) Role of Vice-Chairman

Following discussion, it was agreed to defer this matter to the July meeting to allow for all members to vote on whether the Parish Council should elect a Vice-Chairman.

i) Communication

Councillor P Cox asked for support from members for the continuation of the Community Café.

Councillor C Pearson suggested that the Parish Council makes consideration for 'Digital Communications' and include this a Councillor Responsibility. The website and other forms of social media could be used to enhance communication with the community and use the website more proactively for Newsletters and other forms of communication.

j) Request to allow for Car Parking on the Sports Field

Organisers of the forthcoming event on 29 June 2019 asked members for permission to use the playing field for parking and this was agreed by all members.

7. Finance

a) Income & Expenditure – June 2019

The Parish Clerk circulated schedules of Income and Expenditure to date and these were agreed by members.

b) Stephen Hales Charity

Councillor Elliott was to arrange for the collection of files from Ms C Kimberley and the required number of Trustees would be nominated at the next meeting of the Parish Council.

c) The Clerk circulated details of a request for funding on behalf of St James the Great Bell Ringers towards the refurbishment of the bells for a scheme which was to cost some £50,000.00

It was agreed unanimously to grant the request of £1,000 to St James the Great Bell Ringers.

8. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

9. Correspondence Report

SDC – Review of Polling Districts & Polling Places Consultation

WALC Newsletter

10. Speed Watch Group

Councillor P Cox agreed to liaise with Councillor J Kelsey to pursue this matter.

11. Village Hall Management Committee (VHMC)

Councillor P Blanchard reported that fund raising continued and quotes were being obtained for a refurbished storeroom.

12. Observations from Parish Councillors

Councillor P Cox raised concern regarding inconsiderate car parking at the school when children were being picked up and the Clerk agreed to contact the local PCSO to address the matter.

Councillor P Smith had received comments regarding the disappearance of flowers in the Cemetery.

Additionally, he had received comments regarding the overgrown footpath at the side of Field View, The Green. Councillor J Kelsey agreed to visit the owners.

Councillor Mrs C Elliott reported that SACC would be asking the Parish Council to make consideration to supporting climate change and other environmental issues.

Councillor C Elliott also asked Councillors to reconsider the timing and frequency of the Park Lane verge before the scheduled July cut. She agreed to circulate copies of the Good Verge Guide to help inform Councillors regarding the environmental issues for insects and plant life.

Councillor C Pearson reported that the application for grant funding for the trash screen was rejected by the Board as a second quote was required. After some degree of difficulty, this has been obtained by Peter Morlidge from another supplier and the application has been resubmitted to WCC and is now pending.

Councillor C Pearson also reported that the Stop Notice, which had been served by the District Council on land at A46/Duffins Piece, had now expired and Martin Treen, of SDC had met with Laura White of WCC on site and had observed the original contaminated waste, which has been spread around the site.

The Enforcement Notice is still in place but had been complicated by a change in ownership. Laura White had met with the new owners on site and informed them that the waste needed to be cleared.

Following a site visit of the allotment site with Councillor P Smith, the Clerk reported that quotes were being obtained for the clearance of the plots, which had been allowed to become overgrown and unlettable. Additionally, the adjacent hedge had encroached on to the plots. Quotes were being sought and the Clerk had also submitted a request for assistance from the Community Payback Team.

SACC had suggested that financial support may be given for the installation of a water supply to the plots. The Clerk suggested that following the clearance works, the plots should be let free of charge for the first year.

13. Public Questions

Mr K Chatland expressed concern regarding the proposed road closures by WCC from July for six weeks.

Ms C Kimberley raised concern of the locked gate to the playing field in case of emergencies and the Clerk suggested that emergency services would have contingencies in place for such matters.

Mr C Baker brought the overgrown vegetation to the attention of the Parish Council and Councillor Mrs C Elliott agreed to visit the owners of Tudor House, Church Road.

Mrs H Schmidt-Hanson asked the Clerk to contact Councillor P Richards regarding the continuation of works at Appleton House, including inappropriate fencing.

14. Confidential Item – Cop-option of a Parish Councillor

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which was likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

The Clerk had circulated details from three persons to fill the vacancy of a Parish Councillor and following deliberations, the Chairman asked for votes. There were four votes and two abstentions, for Mr Darren Brown to be co-opted at the July 2019 meeting of the Parish Council.

The meeting closed at 9.25pm

Signed..... Designation..... Date.....

District Council Report - Snitterfield Ward Cllr Peter Richards June 2019

In May each year the District Council hold its Annual Council meeting where it decides who is going to be placed on its Cabinet and who will be sitting on and Chairing individual committees.

With a 50% change in members at the recent elections you will see a number of new faces being installed in different positions and with a ruling majority the Conservatives have been able to select its own Cabinet – which includes our very own County Councillor Anne Parry. It is then up to each of the Committees to select who chairs them.

Personally, I am delighted to have been appointed as Chair of the Overview and Scrutiny Committee (OSC) along with Chair of Licensing and Vice-Chair of Planning. It is a lot of work but one where I am able to actively influence policy making and ensure decisions are made in the best interests of the public as a whole.

With that in mind I would like to invite the Parish Council, and indeed members of the public, to put forward their thoughts on policy that we should be considering. If those suggestions are something we can influence and there is wide support across the district, I will ensure it becomes part of our forward work plan.

At its first meeting of the new Council year, the Cabinet met to discuss a number of items that have been delayed due to the elections. The most important of those were the Strategic Housing Land Availability Assessment (SHLAA), the Gypsy and Traveller Accommodation Assessment (GTAA), with the Community Infrastructure Spend and The Stratford-Honeybourne Funding Appraisal also in the spot light.

Looking at the first two of those, these pieces of work have been undertaken to inform a wider piece of policy work, which will likely come before Cabinet and Council in July and I referred to in last months report. They form part of the extended Core Strategy documents and are required, particularly the SHLAA, to help the Council maintain their 5 yr housing land supply.

As in previous years, the GTAA will inform Council of the need for G&T pitches across the district and a call for sites will likely come forward in the summer. Previous calls for sites have so far been unsuccessful, yet we are still obliged to provide an appropriate number of pitches for the G&T Community. So, if you know of sites that could be considered, please do inform the Council as soon as possible.

The CIL spend report sought to set a minimum threshold of £750,00 funding being accrued before any allocation of spend is made. The idea is to ensure that funding is available for projects at the time they are approved, rather than approving and then waiting to get funding in place. This was approved unanimously by the Cabinet members.

The Stratford-Honeybourne rail line has once again appeared in our agenda packs. This time consideration was given to potential sources of funding to enable a re-instatement of the line, it was not concerned with the re-instatement itself. Six potential funding sources have been identified and having received the report the Cabinet now need to consider if it is in the interests of the public to approach these funding sources with a view to re-opening the line.

Planning Schedule – May 2019

Application Number	Application Details	Comments required by	SPC Comment	SDC Decision & Effective Date
18/01883/FUL	Construction of a south western relief road to Stratford-upon-Avon Land Between B439 Evesham Rd/Luddington Rd & A3400 Shipston Rd, Including Land Between Luddington Rd & Stratford Racecourse, Land Between River Avon & River Stour/B4362 Clifford La And Land Between B4362 Clifford La And A3400 Shipston Road	31/10/18	No representation	
18/01892/OUT	Long Marston Airfield, Campden Road, Lower Quinton Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1 (a)-(c), including business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identifies existing structures	31/10/18	No representation	
18/03212/FUL	Appleton House, Elmdon Close Erection of one house and garage, re-alignment of vehicular Access off Church Road and associated development	8/1/19	Object	Granted
18/03545/FUL	Ingon Manor Hotel & Golf Club Extension to storage building used as green keepers store and workshop and erection of security fencing Amended application – detailing equipment to be stored	5/2/19 18/03/19	Object	Withdrawn 15/05/19 Withdrawn
19/00343/FUL	Welcombe Bank Farm, Bungalow, Ingon Lane Creation of wildlife/ drainage pond (retrospective)	16/04/19	Support with Conditions	Granted 24/05/19
19/00393/FUL	The Old Vicarage, Church Road New front wall and railing with associated gated entrance	11/04/19	Object	
19/00520/FUL	Snitterfield Methodist Church Proposed two-storey side and rear extension and installation of mezzanine	29/04/19	Object	
19/00872/FUL	10 Park Lane Demolition of existing lean to and construction of replacement two storey extension	3/05/19	Support	Granted 23/05/19
19/00886/FUL	Heath End Farm Change of use of sheds to use class D2	31/05/19	Object	
19/00918/FUL	Land off A46/Ingon Lane Installation of tracks, hardstanding and utility points to support permitted touring caravan/mobile home use, plus livestock fencing (retrospective application)	3/06/19	Object	
19/01017/FUL	Mayberry, Church Road Proposed two storey extension and driveway alterations with new vehicle crossing	14/05/19	Object	
Amendment:		03/06/19	Support	
19/01023/FUL	Stable Cottage, The Green Single storey side extension	13/05/19	Support	Granted 5/6/19
19/01311/FUL	Holly Cottage, 17 The Green Single storey extension to rear	13/06/19		
19/01319/FUL	Littlefrogmore, 3 Frogmore Road Proposed porch to the front and re-roofing with a double pitched roof (extending the main house roof) over the garage. Change of external materials to render	13/06/19		
19/01364/FUL	High Close Farm, Sand Barn Lane, Black Hill Use of land as a garden associated with No. 1 High Close Farm	17/06/19		

19/01437	2 Shelby Lane Proposed replacement of conservatory with sunroom (sunroom to same footprint as existing conservatory)	27/06/19		Withdrawn 10/06/19
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Tree Applications

Applica- tion Number	Application Detail	Comments required by	SPC Comment	SDC Decision & Effective Date
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Appeals:

Application(s) reference: 17/02565/FUL
 Planning Inspectorate Reference Number: APP/J3720/W/18/3209676
 Appeal by : Messrs Taylor And Black
 Site at : Land Off Jago Green, Snitterfield Lane, Snitterfield,
 Proposal : Change of use of land to domestic and erection of 9 dwelling
 Comments due by 13 December 2018